| Berrinba East State School P&C General Meeting | | | |
|---|---|---|---|
| **Date:** | **Monday 24th August 2026** | **Location:** | **Community Hub (E Block) + MS Teams (Online)** |
| Time of Meeting Open | *5.15pm* | | |
| **AGENDA ITEM** | | | |
| Acknowledgment | *We acknowledge the Traditional Custodians of the land on which we gather and honour their connections to land, sea and community. We pay our respects to elders past, present, and emerging. May we work together in harmony.* | | |
| Attendance | *Terese Tobin (President & Chair), Ashleigh Ockenfel (Secretary & Minutes), Paea Steele (Vice President), Katrina Nilsson, Elizabeth Coleman, Kaye Mundt, Raeleen deRidder (Treasurer), Karen Devlyn, Brooke Herridge, Steve Kanowski (Principal), Sarah Williamson*<br><br>*Guests: Phoebe Baksh-Cowen, Lauren Ferguson* | | |
| Apologies | *Cassie Fein-Carr, Llainey Murphy, Jason O'Neill, Trista Slowman, Jay Slowman* | | |
| Confirmation of the minutes of the previous meeting | *Draft minutes for the previous general meeting, were circulated to members via email on 28/07/2026 and 23/08/2026.* | | |
| **Motion** | "That the general meeting minutes be confirmed as a true and correct record of the meeting held Monday 27th of July 2026."<br>Moved: Paea Steele Seconded: Ashleigh Ockenfels Carried/~~Lost~~ | | |
| Business arising from the minutes of the previous general meeting | • *Inclusion Reference Group*<br>o *Following consideration of the governance and procedural matters that have arisen in relation to the Inclusion Reference Group, it is proposed that the current IRG be discontinued.*<br>o *The existing structure has resulted in uncertainty regarding governance, decision-making responsibilities and the processes applicable to proposed activities and expenditure. With a number of matters currently unable to progress while these issues are being clarified, it is considered appropriate to formally conclude the IRG rather than continue operating under a structure where roles and processes are not sufficiently clear.*<br>o *This decision relates to the structure and governance of the IRG and does not diminish the P&C's commitment to supporting inclusion and improved outcomes for students and families.*<br>• *Consider options for providing families and the P&C with earlier visibility of major school events and key dates to support planning and collaboration.*<br>o *Principal advised that a calendar of events will be developed for Term 4* | | |
| **Motion** | "That the Berrinba East State School P&C Association discontinue the Inclusion Reference Group, effective immediately."<br>Moved: Katrina Nilsson Seconded: Paea Steele<br>Vote For: 10 Vote Against: 0 Abstain: 1<br>Vote Outcome: Carried / ~~Lost~~ | | |
| Correspondence inward and outward since the previous general meeting | • *Refer to Appendix A for more details* | | |
| **Motion** | "That the inwards correspondence be received, and outwards be endorsed."<br>Moved: Ashleigh Ockenfels Seconded: Brooke Herridge Carried/~~Lost~~ | | |
| Business arising from the correspondence | • *No business arising.* | | |
| Table of executive committee's decisions (if any) | • *Year 4 Incursion (Ref appendix B)*<br>o *Executive Committee decision outcome: APPROVED*<br>o *The Principal thanked the P&C for the offer and would advise if they will accept the financial contribution.* | | |
| Treasurer's report and financial statement, and any business arising from these. | • *Written report (Ref appendix C) – July 2026* | | |

| | |
|---|---|
| **Motion** | "That the Treasurer's report be accepted"<br>Moved: Raeleen deRidder Seconded: Paea Steele Carried/~~Lost~~ |
| Business arising from the Treasurers report | • *No business arising.* |
| Principal's Report | • *Written report (Ref appendix D)* |
| **Motion** | "That the Principals report be accepted"<br>Moved: Steve Kanowksi Seconded: Karen Devlyn Carried/~~Lost~~ |
| Business arising from the Principals report | • *No business arising.* |
| Fundraising and Events | • *Refer to Appendix D for a list of special days and events the P&C regularly supports.* |
| Grants and Donations | • *No change from update provided at last meeting* |
| General Business | • *Year 6 graduation*<br>o *Principal advised that planning is underway by the school*<br>• *Inclusion Subcommittee Proposal*<br>o *Katrina presented a PowerPoint presentation (copy included with these minutes) proposing the establishment of an Inclusion Subcommittee under Clause 17 of the Association's Constitution.*<br>o *Discussion commenced with heightened emotions, which continued to escalate over approximately 10 minutes.*<br>o *The Vice President suggested closing the meeting due to the escalating nature of the discussion.*<br>o *Some committee members expressed a desire to proceed with voting on the proposed motions to establish the Inclusion Subcommittee and appoint members. No objections to proceeding with the motions were raised at the time.*<br>o *During voting, some committee members did not clearly indicate their voting intentions, making it difficult to determine whether they were abstaining or voting against the motions. At the time, the absence of a response was interpreted as an abstention.*<br>o *The motions were declared carried by majority vote at the meeting.* |
| **Motion** | "That the Berrinba East State School P&C Association establish an Inclusion Subcommittee under clause 17 of the Association's Constitution."<br>Moved: Raeleen deRidder Seconded: Brooke Herridge<br>Vote For: 6 Vote Against: 4 Abstain: 0<br>Vote Outcome: Carried / ~~Lost~~ |
| Nominations for the position of Chair | *Katrina Nilsson*<br>*Moved: Raeleen deRidder Seconded: Brooke Herridge*<br>Vote For: 6 Vote Against: 0 Abstain: 4<br>*Successfully Elected* |
| Nominations for the position of Secretary | *Trista Slowman*<br>*Moved: Katrina Nilsson Seconded: Brooke Herridge*<br>Vote For: 6 Vote Against: 0 Abstain: 4<br>*Successfully Elected* |
| Nominations for the position of Member (Maximum of 3) | *Jay Slowman, Raeleen deRidder, Brooke Herridge*<br>*Moved: Katrina Nilsson Seconded: Ashleigh Ockenfels*<br>Vote For: 6 Vote Against: 0 Abstain: 4<br>*Successfully Elected* |
| Time of Meeting Close | *Meeting closed at 6.31pm, prior to completion of all items on the meeting agenda* |

**CONFIRMATION OF MINUTES**

These minutes were confirmed by the Association at the General Meeting held on 26th of October 2026. The Chairperson has verified the accuracy of the minutes in accordance with section 21.2 of the P&C Constitution.

**Appendix A**

# EMAIL CORRESPONDENCE SUMMARY

General Meeting 24 August 2026

27 July 2026 – 23 August 2026

| ~290 | ~51 | ~239 |
|---|---|---|
| TOTAL EMAILS | SENT (OUTWARD) | RECEIVED (INWARD) |

*Figures cover the mailbox inbox, sent items, and all labels/subfolders (including trash), and are accurate to within a few emails at the date boundaries. Roughly half of inbound volume is automated transactional reports (Qkr, Square, supplier notices) or marketing/newsletter content requiring no action.*

**What the Correspondence Was About**

**Governance & Constitution** *(~20 emails)*
Lead-up to the 24 August Special Meeting (to adopt the updated model Constitution) and General Meeting — reminders, RSVPs/acceptances, subcommittee information and membership forms. Minutes from the 27 July General Meeting were circulated to the committee.

**Finance & Bookkeeping** *(~20 emails)*
Regular exchanges with the Bookkeeper and Treasurer covering bank reconciliations, MYOB entries, EOFY payroll tasks and a merchant-fee scanning query, plus cleanup of an old “trust purchase” entry. Notably, a cash reconciliation discrepancy was flagged to the Principal (three occasions where physical tuckshop cash didn’t match records), copying the Treasurer.

**Insurance Claim (Freezer / Stock Loss)** *(~4 emails)*
A long-running claim with the P&Cs Qld insurance broker (Willis) — first lodged in February, chased again on 14 August after going unanswered, with a GST-status clarification received on 21 August.

**Retail Operations – Tuckshop / Uniform / Book Club** *(~85 emails)*
Daily Qkr and Square cash-drawer reports; Bidfood and Homestyle Bakery ordering and statements; Scholastic Book Club orders and rewards use; a Term 3 volunteer roster; a tuckshop closure due to staff illness; and a stock query on old uniform shirts.

**Fundraising & Events** *(~15 emails)*
Ekka showbag season (8–16 Aug) logistics; Father’s Day stall ordering with Moon & Back (~$300 order, later credited); redemption of a P&Cs Qld conference prize voucher with Gifts to Give; sign-up for Child Protection Week (6–12 Sept); ongoing Containers for Change donations.

**Parent & School Correspondence** *(~12 emails)*
Clarification sought from the Principal over a Pyjama Day fundraiser run without P&C involvement; a $200 Year 4 incursion request approved via executive email decision; parent queries (a missed Ekka showbag pickup, uniform information for new enrolments, book club delivery arrangements).

**External Bodies** *(~15 emails)*
P&Cs Qld e-news and an EOI for their OSHC Reference Group; a P&C insurance process update; WorkCover wages/premium reminder; NAPLAN results notice; several DSS grant-opportunity alerts.

**IT / Admin & Marketing Noise** *(~90 emails)*
Recurring Wix website renewal upsells, Opypro billing notices, a routine Google account sign-in alert, and a steady stream of retail marketing (Showbags, Moon & Back, Fundraising Directory, and similar) that made up much of the inbound volume without requiring action.

**Appendix B**

**Request Assistance from BESS P&C**

Year 4 Incursion

Cost: $200

Beneficiaries: Year 4 students

Duration: Approximately one hour

Incursion: Direct engagement with a traditional custodian

- The session will include an interview-style engagement of approximately 10–20 minutes, with the remaining time spent on an additional activity that is currently being designed.
- The incursion forms part of the Year 4 Humanities and Social Sciences (HASS) unit on culture and identity and will support learning connected to their assessment.

**Strategic Priority Alignment**

This $200 contribution aligns with three of our P&C strategic priorities:

- Student Wellbeing & Development – provides an additional learning and enrichment opportunity that directly supports student learning.
- Community Engagement & Advocacy – promotes cultural awareness through direct engagement with a traditional custodian and provides students with an opportunity to learn from cultural knowledge and perspectives.
- School & P&C Alignment – directly complements current classroom learning and assessment and demonstrates collaboration between the P&C and school to enhance educational opportunities for students.

The P&C President became aware that Year 4 was looking into the possibility of arranging an incursion in Week 10 involving a traditional custodian, as part of their HASS learning and assessment around culture and identity.

Given the relatively small cost of $200 and, more importantly, the short timeframe to confirm whether there was budget available to secure the incursion, the President took the opportunity to put it to the P&C Executive for consideration.

Ordinarily, this would have been tabled at the General Meeting. However, with our meeting not until the following week, waiting for the meeting potentially meant the opportunity could fall through before a decision was able to be made.

Executive Committee decision outcome: APPROVED
The Principal thanked the P&C for the offer and would advise if they will accept the financial contribution.

**Appendix C**

# TREASURERS SUMMARY REPORT

General Meeting 24 August 2026

For July, our overall cash position decreased by approximately $1,631, closing the month at $23,147.

Tuckshop recorded approximately $3,641 in sales against $3,036 in stock and food costs. Those costs include stock that remained on hand for future trading, so it isn't appropriate to treat the difference as the tuckshop's profit for July.

Uniform Shop recorded $1,051 in sales and $1,615 in stock purchases. Uniform income is currently understated because we have outstanding BOOST invoicing to the school for uniforms already supplied, which we haven't been able to finalise over the last few weeks.

Overall, there are some timing differences in July between when stock was purchased, when items were sold or supplied, and when the associated income was recorded, so the July result is best considered alongside our cash position and performance over the coming months.

**Bank Account and Debit Card Reconciliation - 01 July 2026 to 30 July 2026**

| **Accounts** | Opening Balance 01 July 2026 | Debits | Credits | **Closing Balance 30 July 2026** |
|---|---|---|---|---|
| **General (402)** | $18,021.20 | 2,592.23 | 413.34 | **$15,842.31** |
| **Retail (410)** | $5,254.89 | 4,222.78 | 4,770.57 | **$5,802.68** |
| **Leave Provision** | $935.49 | 0 | 0 | **$935.49** |
| *Total bank DR & CR* | | *6,815.01* | *5,183.91* | |
| **Debit Card** | $85.04 | *$748.15* | *$888.83* | **$225.72** |

**Committed Funds**

| **Description** | **Amount** (as at 30 July 2026) |
|---|---|
| Containers for Change (July $376.00) | $5,001.33 |
| New Initiative to be decided | $12,050.49 |

*Note – $1,906.25 worth of stock loss occurred during term 1 which has not been resolved as yet with the insurance company*

Stock loss - 10th Feb (power)
Total stock lost: $669.68

Stock loss - 2nd March (power)
Total stock lost: $1,236.57

**Incident Report – Freezer Failure, 10 February 2026**
On 10 February 2026, retail staff discovered that power had been lost to two freezers. Investigation identified that the upright freezer had failed, tripping the power supply to the chest freezer on the same circuit.
All food items were temperature checked, and any items that could not be safely retained were disposed of.

**Incident Report – Power Outage, 2 March 2026**
On Monday, 2 March 2026, the Business Services Manager (BSM) reported to the P&C President that power had been lost to two of the three phases supplying the school. The tuckshop operates on one of these two affected phases.

When the BSM contacted Energex to report the outage, the BSM was advised that, coincidentally, a vehicle had struck a power pole outside the school on the morning of Saturday, 28 February. Energex confirmed that no damage to their infrastructure had been reported at the time, and that Energex had not attended the scene of the accident on 28 February. It is unclear whether this incident contributed to the loss of power to the two phases.

Energex subsequently attended the school site and restored power.

As a result of the outage, all food and drinks requiring refrigeration were disposed of. The freezers contained a variety of food items that had fully defrosted and were also disposed of. Items that were still in the process of defrosting and remained at or below 0°C were transferred to the fridge to be cooked and sold.

# P&C Meeting – Monday 24 August

## Principal's Report

Student Enrolment: 388

Student Attendance: 82.7%

**School Operations Update**

- Ms Sarah Weiglowski has accessed Maternity leave starting this week. The school is currently sourcing a replacement.
- Mr Jarryd Pianca has accepted a position at Mt Ommaney Special School. The HOSES position has been changed to a Deputy Principal of Inclusion position with Ms Sarah Williamson leading this portfolio

**Celebrations**

**Outdoor Queensland Awards**

**Equipped Outdoors Outdoor Education Award**

This award is for school, early childhood, out of school care, camp or outdoor education providers that deliver outdoor education programs in outdoor adventurous settings, and significantly influence a participant's physical ability, mental health and ability to thrive.

The nomination was regarding our Outdoor Play and Learning (OPAL) Learning Area as an exclusive initiative. We have been announced as a finalist along with one other school and two school camp venues. The Award will be announced on the 30 October at an Award Ceremony.

Berrinba East State School 50th Anniversary celebrations

- The ***Telling Your Stories Project –*** *Quote is being obtained*. ***Telling Your Stories*** helps schools create place-based learning through authentic storytelling. Every student at your school should walk out your gates knowing who they are and where they come from. Our approach strengthens identity, community connections while building literacy and engagement across the curriculum through bespoke resources.
- Josh Arnold – School and Community Music Video – *Quote is being obtained*.
- Conversations with community members, former students and staff suggest that a school open day (Friday) and a possible community event (Saturday) might be the option.
- Next step is to establish a research committee to recreate the school story. Below is a guideline of 'Eras', milestones/achievements and possible tasks

| Period | Era | Milestones & achievements to highlight | Possible tasks / research |
|---|---|---|---|
| **1976–1979** | **The Beginning – Building Berrinba East** | School planned as "Woodridge South (Berrinba East)"; Berrinba East opens 24 January 1977; foundation Principal Bernie Miles; 220 students and 11 teachers; original Blocks A–D and tuckshop; rapid growth begins<br>Queensland Parliamentary records from September 1977 identify provision for new/additional special-school accommodation at Berrinba East, indicating specialist education facilities were being considered on the site during the school's first year. | Confirm whether there was a separate **official opening ceremony**; locate original school plans and opening documents; find foundation staff and students; source 1977 class photos; locate first school badge/uniform; search newspapers; find original enrolment register/logbook |
| **1980–1989** | **Growing with the Community** | School continues to expand; Preschool opens in 1983; Sue Appleton first preschool teacher with Maria Hyer; Library Resource Centre opens in 1984; growing enrolment reflects expansion of surrounding community | Find enrolment numbers by year; source 1980s class photographs; identify construction milestones; collect memories from early staff/families; locate old uniforms, newsletters, badges and sporting photos; investigate P&C history |
| **1990–1999** | **A School and Community Growing Together** | Continued development of Berrinba East; changing Logan community; leadership of Stan Plath, Ross Stevenson, Cheryl Blyth | Find evidence/photos from the 20th anniversary (1997); identify significant school events, programs and achievements; locate past principals/staff; |

| | | | |
|---|---|---|---|
| | | and Maria Chakalakis; approaching the school's 25th anniversary | digitise 1990s newsletters and photos; invite former students to contribute memories |
| **2000–2009** | **A New Century at Berrinba** | 25th anniversary period; leadership of Rod Mason, Duncan Ree, Roberta Barbe and Tony Maksoud; changing curriculum, technology and facilities; increasing cultural diversity | Investigate whether a 25th anniversary celebration occurred in 2002; find early digital photos; document major building projects; identify notable sporting/cultural achievements; gather memories from students of this era |
| **2010–2016** | **New Directions** | Programs such as PrepSTART, JUMPSTART, SWPBS, STRIVE and whole-school reading established; growing reputation for innovative practice; Current Principal, Steve Kanowski commences in 2014; approximately 468 students in 2014 | Locate School Annual Reports and improvement data; identify major grants/building works; interview long-serving staff; document changes in school identity and community; locate photos showing how the grounds changed |
| **2017–2019** | **Connecting Children, Families and Community** | Increasing emphasis on early years, transition, oral language, community partnerships and inclusion; foundations established for later recognised work | Document development of Kindergarten–Prep partnerships; identify community partners; collect early oral-language/transition data; interview staff involved in development of the approach; source photographs and artefacts |
| **2020–2022** | **Innovation and Recognition** | **2020 Queensland Showcase State Winner** – *Building Children's Oral Language through Connections*; development of Outdoor Play & Learning; *Bringing Back Childhood* recognised through Showcase; growing recognition of Berrinba's approach to early years and play | Build a Showcase Awards display; locate award submissions/videos/photos; interview staff involved; create before-and-after images of outdoor spaces; document beginnings of Forest, Loose Parts, bike tracks and play pedagogy |
| **2023–2025** | **Changing the Story** | Significant improvements in **English achievement, attendance and behaviour**; development of OPAL and play pedagogy; Berrinba Collective/community partnerships; strengthened student voice; Early Years Network expands; growing external recognition | Create graphs showing longitudinal achievement; document behaviour and attendance improvement; collect student/family stories; map community partnerships; photograph evolution of OPAL spaces; capture staff reflections |
| **2026** | **Celebrating Who We Have Become** | **Sydney Opera House Play Award**; mature whole-school OPAL approach; continued instructional improvement through DIBELS/Reading Daily Review; 1000 Voices/student voice work; preparations for co-located special school; planning commences for 50th anniversary | Capture 2026 extensively while memories/materials are current; professional photography of school; record student voice; interview current staff; preserve Play Award material; create a **"Berrinba in 2026" time capsule** |
| **2027** | **50 Years of Berrinba East** | **50 years since opening on 24 January 1977**; celebration of generations of students, staff and families; opportunity to reconnect past and present | 50th Anniversary event; music video; historical exhibition; anniversary logo; commemorative publication; former staff/student reunion; foundation student recognition; anniversary merchandise; time capsule; school tours; oral-history recordings |
| **2027–2077** | **The Next 50 Years** | Rather than finishing with the past, capture aspirations for Berrinba East's next 50 years | Students write/draw predictions for **2077**; community vision wall; time capsule; letters to future students; photograph every 2027 class; record a message from current students to the students of 2077 |

**Upcoming Excursions and Events**

- Book Week Parade – Thursday 27 August

**Finance**

- The school is in a strong financial position, with approximately $595,000 in available funds after allowing for money already committed, provisions for future projects and funds held for other purposes.
- The school currently has approximately $862,000 in the bank, with funds deliberately set aside for future needs, including around $145,000 for plant and equipment and a $30,000 bank reserve.

## School Financial Snapshot

Berrinba East State School (1867)

Period 202608 (Aug 2026)
as at 24-August-2026 04:19 PM

| | | |
|---|---|---|
| **What We Own** | | |
| **Cash Holdings** | | |
| General Bank Account | 862,387.76 | |
| **Subtotal of Cash Holdings** | | **862,387.76** |
| **What Others Owe Us** | | |
| Parents | 18,931.33 | |
| Others | 7,635.04 | |
| **Subtotal of What Others Owe Us** | | **26,566.37** |
| **Total of What We Own** | | **888,954.13** |
| ***ADJUSTED FOR*** | | |
| **What We Owe Others** | | |
| Payables | -12,240.82 | |
| Funds Held in Trust | -2,669.00 | |
| **Total of What We Owe Others** | | **-14,909.82** |
| **Net Ownership* (We own more than we owe)** | | **874,044.31** |
| ***ADJUSTED FOR*** | | |
| **What We Are Committed to Spend** | | **65,642.75** |
| **Funds We Hold for Others** | | |
| Global Trading Activities | -36,709.58 | |
| Administered Cluster Funds | -2,068.54 | |
| **Total Funds Held for Other Bodies** | | **-38,778.12** |
| **Amounts Held for Future Projects** | | |
| Bank Reserve Provision | 30,000.00 | |
| Plant & Equipment Provision | 144,789.00 | |
| **Total Provisions** | | **174,789.00** |
| **Actual Financial Position of the School/Available Funds** | | **594,834.44** |

| | | |
|---|---|---|
| **Reconciliation to Balance Sheet Summary Report** | | |
| **Net Ownership*** | | **874,044.31** |
| ***ADJUSTED FOR*** | | |
| **Items Awaiting Reconciliation** | | |
| Salary Recovery | 152,230.66 | |
| Corporate Card | 16,777.49 | |
| **Total Items Awaiting Reconciliation** | | **169,008.15** |
| **Net Assets/(Liabilities) as per Balance Sheet Summary Report** | | **1,043,052.46** |

**Appendix E**

# P&C - FUNDRAISING AND EVENTS RADAR

General Meeting 24 August 2026

| **Term 3** | | |
|---|---|---|
| **Date** | **Description** | **Comments** |
| 24 Aug to end of term | Turn Bincoin into change for a cause (linked to *World Clean Up Day)* | 13 bags of eligible Containers for Change items have been personally donated by a P&C committee member for a school-wide estimation challenge.<br><br>Students will be invited to **guess the total refund value of all 13 bags**.<br><br>The student with the closest estimate will nominate a charity to receive **50% of the total value**, with the remaining **50% donated to the BESS P&C**.<br><br>If multiple students submit the winning estimate, each student's nominated charity will go into a draw to determine which charity receives the donation.<br><br>The challenge aims to promote **Containers for Change awareness, sustainability and practical maths**, with an opportunity to link the activity to **World Cleanup Day**. |
| 24 – 28 Aug | Book Week – Tuckshop fun | Wednesday winter warmer meal deals have been "bookweek-atised" with Dragons Love Tacos…but we will be serving nachos!<br><br>Dragons Love Tacos<br>Author: Adam Rubin<br>Was #1 New York Times bestselling book in 2012<br><br>Every purchase of a meal deal for Wednesday will go into the draw to win one of five Dragons Love Tacos books! |
| 31 Aug – 4 Sept | Australian Teacher Aide Appreciation Week | Link in with what the school is doing? |
| 6 Sept Sunday | Father's Day | **Father's Day Raffle** prizes:<br>🚗 Ultimate Car Cleaning Hamper<br>🔥 Matador Grill Father Hamper<br><br>A huge thank you to our incredible committee members who have generously donated these amazing Father's Day raffle prizes!<br><br>Raffle tickets are $3 each and can be purchased via Qkr! or over the counter with EFTPOS. |

| | | |
|---|---|---|
| | | Ticket numbers will be the purchase transaction number.<br><br>The raffle will be drawn at 6:00pm on Wednesday 2 September, with winners notified by phone or email<br><br>**Father's Day Stall** will be open from 7:30am to 8:30am on:<br>Wednesday 26 August<br>Thursday 27 August<br>Wednesday 2 September<br>Thursday 3 September (or until stocks last).<br><br>Families can pay by EFTPOS or Qkr! at the stall, or purchase a gift pack in advance via Qkr!. Our P&C volunteers will hand-pick a selection of gifts to make up your pack. |
| 10 Sep<br>Thursday | R U OK day | Link in with what the school is doing? |
| Week 8 or 9 | Colour Run<br><br>***** need to reschedule *****| Colour run - school agrees and would like to see it as a separate event to sports day |
| *19 Sept*<br>*Saturday* | *Talk Like a Pirate Day!* | *1st weekend of school holidays – is the school doing anything for this in week 10??* |
| *20 Sep*<br>*Sunday* | *World Clean Up Day* | *Containers for change drive – starting from 24th August* |

**Planning is underway for term 4 events**

| **Term 4** | | |
|---|---|---|
| **Date** | **Description** | **Comments** |
| October | ADHD Awareness Month - Australia | |
| 1 Oct – 31 Dec | Grow for Gold competition | P&Cs Qld and Containers for Change competition for P&C's to collect bin coin |
| 19 – 25 Oct | Invisible Disabilities Awareness Week - Australia | |
| 30 Oct<br>Friday | World teachers day | |
| 10 Oct<br>Saturday | World Mental Health Day - Australia | |
| 26 Oct<br>Monday | Grandparents Day | |
| 30 Oct<br>Friday | Day for Daniel | Free dress day – wear red |
| 31 Oct<br>Saturday | Halloween | Messy Play event and Trick or Treat trail |
| 6 Nov<br>Friday | Tuckshop Day | |
| 11 Nov | Remembrance Day | |
| 19 Nov<br>Thursday | International Men's Day | Didn't know this existed, and didn't celebrate International Womens day but wanted it on the radar |

| | | |
|---|---|---|
| 24 Nov<br>Tuesday | Fairy Bread Day | Tuckshop fun |
| 10 Dec<br>Thursday | Human Rights Day | |
| | Year 6 graduation | |
| | Preppies 2027 | P&C engagement on services provided to support families |
| | Christmas concert – food & drink service | Potential big fundraiser |
| | Christmas raffle | Potential big fundraiser |

# Inclusion:
# The Next Step

A proposal to establish the BESS P&C Inclusion Subcommittee

Parents and Citizens' Association




of Berrinba East State School

**A clear, constitutionally recognised P&C structure to progress inclusion work through community consultation, practical recommendations and accountable governance.**

# Why a Subcommittee?

A formal P&C body with a clear purpose and clear accountability

## P&C Governance

Established under the P&C Constitution

Accountable to the Association

Reports to every General Meeting

## Community Voice

Structured parent consultation

Hear common experiences

Focus on systems—not individuals

## Practical Action

Identify barriers & opportunities

Develop recommendations

Progress P&C-led initiatives

**P&C-led • Clearly governed • Solutions focused**

# Already Part of Our Plan

The Inclusion Subcommittee turns existing P&C strategic commitments into practical action.

**Collaboration • Inclusiveness • Diversity • Integrity • Respect**

**Student Wellbeing & Development**

**School & P&C Alignment**

**Community Engagement & Advocacy**

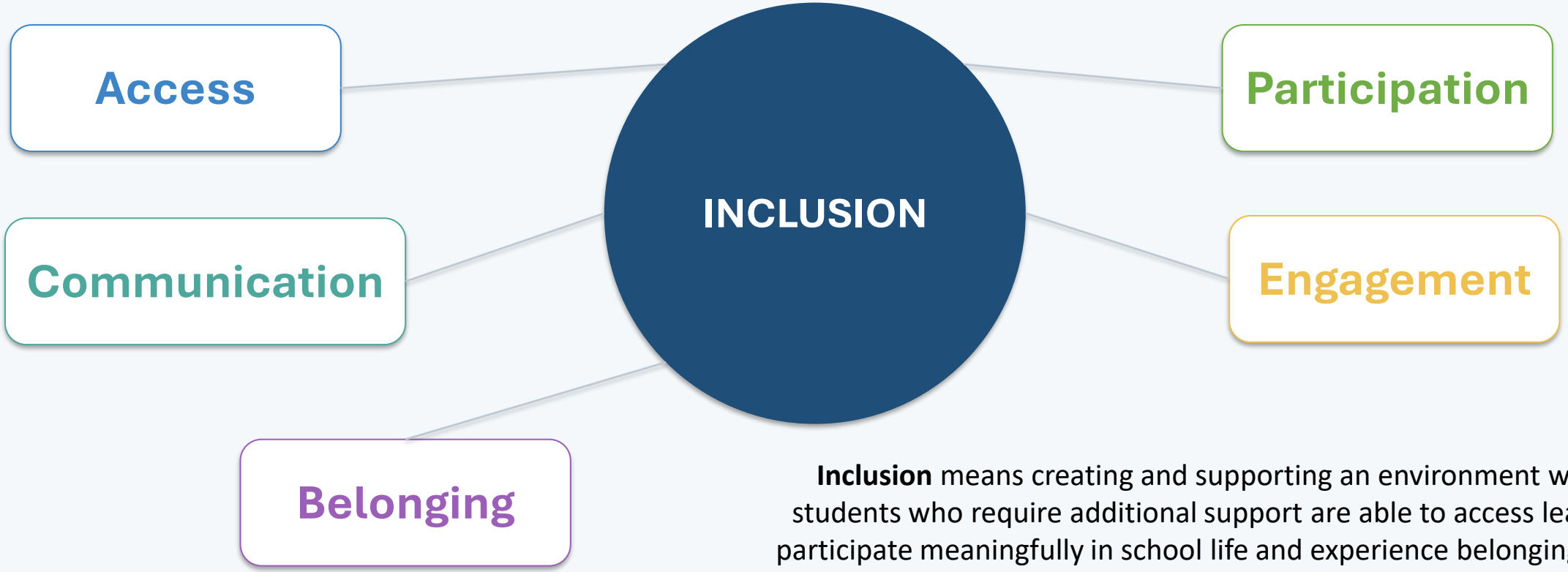
**Resources & Facilities Enhancement**

**Volunteer & Leadership Development**

**Turning our strategic commitment to inclusion, community voice and collaboration into action.**

# What will it focus on?

Inclusion is about improving participation and belonging across the school community




**Inclusion** means creating and supporting an environment where students who require additional support are able to access learning, participate meaningfully in school life and experience belonging within the school community.

**Looking for common themes and opportunities for improvement across our school community.**

# Clear boundaries

A systems-level body with a constructive and clearly defined role

## ✓ WE WILL

- Listen to families
- Consult the community
- Identify common themes
- Explore practical solutions
- Develop recommendations
- Progress P&C initiatives

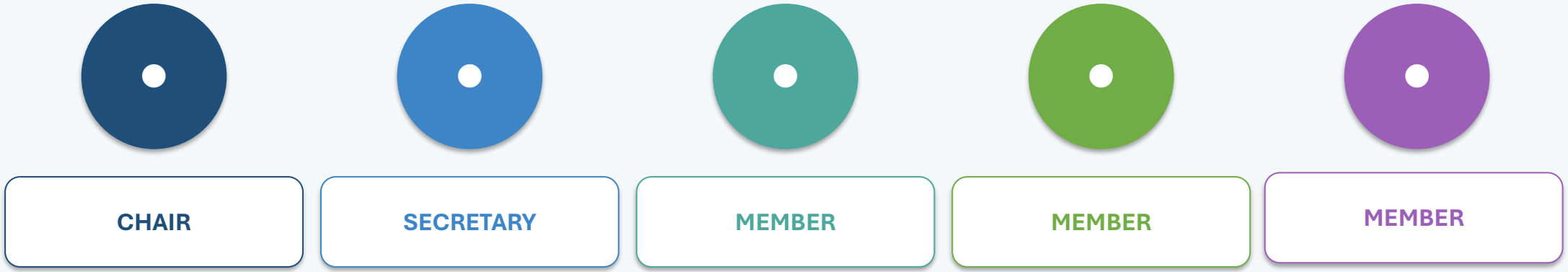
## ✕ WE WON'T

- Manage individual student cases
- Investigate complaints
- Assess staff performance
- Direct school staff
- Make school operational decisions
- Override school leadership

**Systems, not individual cases**

# Who makes up the Subcommittee?

Five appointed P&C members guide the work — consultation remains open to the wider community




**Appointed by the P&C Association**

## Wider consultation

Parents • Carers • School representatives • Community • Specialists

# Tonight's decision

Three simple resolutions to establish the new P&C Inclusion Subcommittee

1

**ESTABLISH**
Create the Inclusion Subcommittee

2

**ADOPT**
Approve the Terms of Reference

3

**APPOINT**
Chair • Secretary • 3 Members

**A fresh, P&C-led pathway for progressing inclusion.**